



**REGIONAL WATER PROVIDERS CONSORTIUM
TECHNICAL ADVISORY COMMITTEE MEETING
Minutes of June 20, 2018**

Chair John Goodrich from the City of Tigard called the meeting of the Consortium Technical Committee (CTC) to order at 1:35 p.m. CTC members in attendance included David Winship from the City of Beaverton, Todd Heidgerken from Clackamas River Water, Andrew Degner from the City of Gresham, Niki Iverson from the City of Hillsboro, Kari Duncan from the City of Lake Oswego, Sarah Jo Chaplen from Oak Lodge Water Services, Edward Campbell from the City of Portland, Brian Stahl from Rockwood Water PUD, John Collins from South Fork Water Board, Elizabeth Edgar from Sunrise Water Authority, Jeff Fuchs from the City of Tualatin, Carrie Pak from Tualatin Valley Water District, and Mike Grimm from West Slope Water District.

Others in attendance included Brian Monnin from the City of Oregon City.

Consortium Staff included Rebecca Geisen, Bonny Cushman, Katy Asher, and Patty Burk.

Approval of April 4, 2018 Meeting Minutes: Kari Duncan made a motion to approve the April 4, 2018 meeting minutes as presented. Mike Grimm seconded the motion. The Consortium Technical Committee unanimously approved the April 4, 2018 meeting minutes as presented. (14:0:0)

Project Manager Report:

Portland State University (PSU) Population and Household Estimates: Rebecca Geisen, Consortium Project Manager reported that the 2017 population and house estimates are now available on the Consortium website member page.

Consortium Program Evaluation: Rebecca advised that DHM Research has been selected to complete a one-year program evaluation of the Consortium's existing public outreach initiatives. The work will be completed during the 2018-19 program year. Rebecca said along with Consortium staff, members of the Consortium Conservation Committee and the Consortium Communicators Network will work to design the survey which can include television ads, video and print pieces. It was determined that a sample size of 400 is sufficient to measure general

opinion. Respondents will be residents of Multnomah, Clackamas and Washington counties that reside within Consortium members' service areas.

Drinking Water Advisory Tool Update: Rebecca advised that map updates for the Drinking Water Advisory Tool are almost complete. Rebecca noted that she is waiting for feedback from Tualatin Valley Water District and the City of Beaverton to address transition areas between the two providers.

Emergency Preparedness Committee: Rebecca reminded CTC members that in the meeting e-mail reminder that was sent out last week, a link was provided to a newsletter *The Coordinator* from the Regional Multi-Agency Coordination System (RMACS). The Regional MACS is a combination of facilities, people, organizational structures, and processes that extends across county boundaries within the Portland Metropolitan Region. It links components of existing county-level coordination systems into regional and state processes during emergencies.

Rebecca reported that the newsletter provides an update on major changes to the RDPO's Regional MAC Group. A decision was made to scale back the size and composition of the Regional MAC Group (often called the "Big MAC" -- intended to be multi-jurisdictional and multi-disciplinary). The core group will now consist of senior executive (non-elected) county representatives but may expand based upon need.

New Member Updates: Rebecca mentioned that she and Bonny Cushman will meet with Travis Hultin, Public Works Director for the City of Troutdale on July 11 to provide them an overview of the Consortium, bring them up to speed, and get them incorporated in the Consortium fold. An invitation has been extended to the City of Cornelius. Rebecca anticipates meeting with them soon as well.

Rebecca advised that Consortium staff is looking for member projects to highlight on the Consortium website and newsletters.

Consortium Strategic Plan: Rebecca reported that at their June Board meeting, Board members provided very positive feedback on the draft Strategic Plan. Consortium staff met with Chris Wallace Caldwell to address and incorporate comments provided by the Board. One comment mentioned at the Board meeting was including photo credit, location of photo including photographer name. Rebecca explained that it would be difficult to research/track down the actual photographer name. CTC members agreed noting the photo location would suffice.

Rebecca mentioned that public comment on the Strategic Plan was received from a City of Tualatin resident. Jeff Fuchs asked if Rebecca could forward those comments on the him. Consortium staff will follow up as well.

John Goodrich asked if the Strategic Plan would include an executive summary. It was noted that the Strategic Plan was concisely written and well organized. The consensus was an executive summary was not needed.

Summer Supply: Rebecca pointed out that in the meeting materials packet was the draft Regional Curtailment Coordination and Communications Plan (C3) tool kit. Rebecca reported

that in July 2017 the Consortium developed and endorsed the C3 Plan to identify differences in curtailment plans and triggers, and help improve regional communication and coordination during water shortages. One of the deliverables for the C3 Plan is a tool kit for water providers to use to help them communicate with each other, the media, and the public. The tool kit contains best management practices, regional talking points, a regional water sources summary, draft press releases, FAQs, lessons learned from past events, social media posts, web and social media images, and sample media questions.

Rebecca reviewed the various components of the C3 Plan tool kit. CTC members provided minor comments/suggestions and endorsed the Plan. Rebecca noted that the tool kit is a living document and will be updated/revised as needed and asked CTC members to continue to send their comments and ideas.

Rebecca advised that the Emergency Planning Committee is designing a table top exercise utilizing the C3 plan. The exercise will take place in spring 2019.

CTC members discussed source supply.

Kari Duncan mentioned that the Clackamas River flows are down 25%; just slightly above where they were in 2015. She noted that Clackamas River providers will meet to discuss coordinating general conservation messaging, and curtailment plans if needed.

Eddie Campbell advised that Bull Run is tracking along 2015 levels with 8 billion gallons in storage which is slightly less than in 2015. The Portland Water Bureau will begin running groundwater tomorrow, June 21 at 36 MGD.

It was reported that the Trask/Tualatin system is currently full. It was noted that there have been longer release seasons over the past few years that are now beginning in mid-May.

It was decided that it would be prudent to schedule a July CTC summer supply meeting to discuss summer water supply and regional messaging. Several dates were proposed; July 11 after the Water Managers meeting, July 18 or July 24. Both in person and phone in options will be available. Consortium staff will arrange and send out Outlook meeting invites.

Interconnections Geodatabase: Rebecca advised that a Regional Interconnections Geodatabase – GIS Users meeting was held in mid-April. She noted that this meeting was a result of feedback from the October Table Top exercise and after-action report that included comments from provider GIS staff about ways to improve the geodatabase, and suggestions for maintenance and updating the geodatabase. The users group discussed how to best facilitate updates, security of the data, end uses, and how to best transfer data and geodatabase between members.

Rebecca pointed out that included in the meeting materials were the notes from the meeting. Rebecca said more discussion on this topic will be had at the September CTC meeting and asked CTC members, in the interim, to speak with their GIS representatives to get suggestions on how to move forward with the next steps.

Emerging Water Quality Issues: Rebecca advised that included in the meeting materials packet was a one-page handout on regional messaging related to cyanotoxins and drinking water. Rebecca reported that Consortium staff developed the messaging as a tool for members to use on their websites and social media in response to the City of Salem's drinking water advisory for children under age 6 and people with compromised health and immune systems due to low levels of toxins caused by algae blooms in Detroit Lake. Rebecca said the Oregon Health Authority continues to work on drafting temporary rules for testing and notification of such toxins in municipal drinking water. The Oregon Water Utility Council (OWUC), the League of Oregon Cities (LOC), the Special Districts Association of Oregon (SDAO), and many cities and water submitted comments on the proposed rules.

CTC members reviewed the messaging handout and provided feedback.

Conservation Program Updates: Bonny Cushman, Consortium Program Coordinator reported that 12 television shoots for the summer campaign have been completed. She noted that there are 12 more to go. Bonny asked CTC members to let her know if there is messaging/stories they would like to see pitched. Bonny noted that the new KATU public service announcements (PSAs) were well received by the Consortium Board at their June meeting. The PSAs feature a very subtle shift to a more value of water focus while still getting the conservation messaging out there.

Bonny reported that Consortium staff coordinated its annual print order in April and May. Seven Consortium members participated in this year's order, as well as Clackamas County Disaster Management and Washington County Emergency Management, who ordered emergency preparedness materials. This year, the Consortium offered to co-brand 13 publications, and nearly all providers and counties utilized that option. Bonny provided samples of the co-branded materials.

Bonny mentioned that the Consortium completed its 13th conservation-focused how-to video this spring. The new video features Shelley Searle (Beaverton) and Jennifer Joe (Tigard) and walks the viewer through the process of switching out a bathroom aerator with a high efficiency WaterSense model aerator. Work is underway on a new emergency preparedness how-to video focused on four different ways to treat water during an emergency.

Bonny advised that during the 2018-19 program year, the Consortium will expand its Spanish-language resources for the community and Consortium members. Bonny noted that she will share this information via e-mail with both the CTC and Consortium Conservation Committee and ask for support, as well as if they have existing resources that they have translated and/or people on their staff that they are willing to allow them to assist with projects e.g. promotions email, message verification, media or how-to video spokes people.

The meeting was adjourned at 3:33 p.m. The next meeting of the Consortium Technical Committee is July 2018 (specific date and location TBD).

Submitted by Patty Burk, Consortium Staff